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3 January 1955

MEMORANDUM FOR: Deputy Director (Administration)

THROUGH : Comptroller

FROM : Chief, Finance Division

SUBJECT : Settlement of Indebtedness - 25X1A9a

25X1A9a

1. [REDACTED] a staff employee assigned to the FE Division, is indebted to the Agency in the amount of \$145.52. This represents the balance of operational advances in the amount of \$1,834.41 transferred to Headquarters from the [REDACTED] Mission in July and August 1954.

25X1A6a

25X1A9a

2. [REDACTED] has requested that he be permitted to liquidate this balance by payroll deductions of \$50.00 per pay period. This arrangement has been approved in view of [REDACTED] stated inability to settle this account in a shorter period of time. 25X1A9a

3. This case is submitted in accordance with your direction, by memorandum dated 20 May 1954, that cases involving the possible misuse of government funds be brought to the attention of the Deputy Director (Administration) and the Inspector General.

25X1A9a

PD/LEB/EJG/REG/pjr

cc: Comptroller
Inspector General

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